



Chesterfield County, Virginia Purchasing Department

9901 Lori Road – P.O. Box 51 – Chesterfield, VA 23832-0001
Phone: (804) 748-1617 – Fax: (804) 717-6378 – Internet: chesterfield.gov

NOTICE TO BIDDERS

October 5, 2007

Sealed Bids on behalf of Chesterfield County, Virginia, will be received in the Purchasing Department, Room 402, 4th Floor, Chesterfield Administration Building, 9901 Lori Road, Chesterfield, Virginia 23832-0001, until but no later than **3:00 p.m.** local time prevailing, **October 25, 2007** and then publicly opened and read immediately thereafter for the following:

Invitation for Bid (IFB) #07-32510-9581 for Lake Chesdin Park, Phase II – This project involves construction of a 950 lf access road, parking lot for 9 spaces, play ground pad, wood fishing pier, wood pedestrian bridge, approximately 420 feet of asphalt walking trails, approximately 30 feet of storm sewer, grading, and erosion and sediment control.

REQUESTS FOR INFORMATION: Requests for Information (RFI) shall be provided in writing to Hankins & Anderson, Inc. by either faxing the request at 804-217-8529, e-mailing the request to w.wheeler@haengineers.com, or mailing the request to 4880 Sadler Road, Suite 300, Glen Allen, VA 23060. Verbal RFI's will be denied without an answer. Requests for Information must be received by Hankins and Anderson, Inc. on or before **October 18, 2007 by 5:00 PM local time prevailing**. A final addendum, if required, with responses to the RFI's received by the RFI Due Date will be published on **October 19, 2007**. Requests for Information not received by the RFI Due Date will not receive a response.

DRAWINGS AND PROJECT MANUALS: Drawings and Project Manuals may be obtained by submitting a request to Architectural & Engineering Supply Co., Inc. located at 1400 N. Boulevard Richmond, VA 23230 or ordered through the PlanWell Web Site (https://order.e-arc.com/arcEOC/PWELL_Main.asp). Each bidder may request one set of documents at a cost of zero dollars and zero cents (\$0.00), excluding any shipping costs. Additional sets may be requested at a non-refundable cost of thirty five dollars and zero cents (\$35.00), excluding any shipping costs. Checks shall be made payable to Treasurer, Chesterfield County. Request must be received at least four days prior to receiving bids. Documents will not be distributed until payment for shipping is received or shipping account numbers are provided. Addenda will be mailed or faxed to prospective bidders at the fax number or address provided when the plans are purchased. Anyone who receives the plans through another source, such as a plan room, will be solely responsible for ensuring that they have the complete plans, specifications, and any addenda that have been issued.

Shipping charged will be established by Architectural & Engineering Supply Co., Inc. at the time of the purchase and will be dependant on the weight of the materials, time frame of the delivery, and location of the plan purchaser.

Public Inspection of Bid Documents will be available at the following locations:

1. McGraw-Hill Construction/DODGE, 9 North Third Street Richmond, VA 23219
2. Builders' Exchange Association of Virginia, 3207 Hermitage Road, Richmond, VA 23227
3. The Plan Room, Inc., 308 Turner Road, Suite D, Richmond, VA 23225
4. Valley Construction News, 356 W. Campbell Avenue, S.W., Roanoke, VA 24016
5. Peninsula Builders Exchange, 615 Dresden Drive, Newport News, VA 23601
6. Central Virginia Business and Construction Association, 501 East Franklin Street, Richmond, VA 23219
7. McGraw-Hill Construction/DODGE, 5815B Airport Road, Roanoke, VA 24012
8. Greater Virginia Contractor's Association, 2406 Chamberlayne Avenue, Richmond, VA 23222
9. A & E Reprographics & Supply, 1400 North Boulevard, Richmond, VA 23230

Prepared By: Cathy M. Lantz, CPPB, Senior Contract Officer